

**GREATER MANCHESTER LIEUTENANCY**

**PRÉCIS OF APPLICATION FOR ASSISTANCE FROM THE  
DUCHY OF LANCASTER BENEVOLENT FUND  
(GREATER MANCHESTER ACCOUNT)  
Registered Charity No. 1026752**

**Please complete all sections of the form  
provided in block capitals or typewritten**

**1. DETAILS OF ORGANISATION**

<b>Organisation Name</b>	..... .....
<b>Address</b>	..... .....
<b>Postcode</b>	.....
<b>Charity No:</b>	.....
<b>Number of paid employees</b>	.....
<b>Number of volunteer staff</b>	.....
<b>Name of applicant</b>	.....
<b>Correspondence Address if different</b>	..... .....
<b>Position in organisation</b>	.....
<b>Telephone number</b>	.....
<b>Email address</b>	.....
<b>Signature of applicant</b>	.....

**PLEASE NOTE THAT IN ORDER TO SATISFY THEMSELVES THAT THEY ARE FOLLOWING THE GUIDANCE OF THE CHARITY COMMISSION THE TRUSTEES WILL FROM TIME TO TIME CARRY OUT AN AUDIT OF GRANTS THAT HAVE BEEN MADE.**

**PLEASE COMPLETE THIS BOX. YOUR APPLICATION WILL NOT BE CONSIDERED IF LEFT EMPTY**

Have you applied to The Duchy of Lancaster Benevolent Fund before? YES/NO

If so when?

Was your application successful? YES/NO

If yes, how much were you awarded?

Please give details of what you did with the money

How did this benefit residents of Greater Manchester?

Does your organisation have a Queen's Award for Voluntary Services? YES/NO

If not, you may wish to look at <https://qavs.direct.gov.uk/>

**2. OBJECTIVES OF ORGANISATION**

**Please summarise briefly the purpose and objectives of your organisation**

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**3. DETAILS OF GRANT REQUESTED**

Amount requested .....

Please note that grants are usually in the range £250 to £2000 (If you are applying for £600 or more please supply 6 copies of the application form.)

Cheque made payable to .....

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**4. PURPOSE FOR WHICH REQUIRED**

Please answer the following questions in the spaces provided below:-

(a) What is the grant requested for?

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5. **INCOME AND EXPENDITURE**

**What is the latest annual income and expenditure of your organisation/group?**

<b>INCOME</b>	<b>EXPENDITURE</b>	<b>SURPLUS/DEFICIT</b>

**How did you learn about the Duchy of Lancaster Benevolent Fund?**

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**Please return to:**  
**Greater Manchester Lieutenancy Office**  
**Suite 6, Parkway Five, Parkway Business Centre, Princess Road, Manchester M14 7HR**  
**Telephone 0161 834 0490**  
**Email: [accountant@gmlo.org](mailto:accountant@gmlo.org)**