GREATER MANCHESTER LIEUTENANCY

PRÉCIS OF APPLICATION FOR ASSISTANCE FROM THE DUCHY OF LANCASTER BENEVOLENT FUND (GREATER MANCHESTER ACCOUNT) Registered Charity No. 1026752

Please complete all sections of the form provided in block capitals or typewritten

1. DETAILS OF ORGANISATION

Organisation Name			
Address			
Postcode			
Charity No:			
Number of paid employees			
Number of volunteer staff			
Name of applicant			
Correspondence Address if different			
Position in organisation			
Telephone number			
Email address			
Website of Organisation			
Signature of applicant			
PLEASE NOTE THAT IN ORDER TO SATISFY THEMSELVES THAT THEY ARE FOLLOWING THE GUIDANCE OF THE CHARITY COMMISSION THE TRUSTEES WILL FROM TIME TO TIME CARRY OUT AN AUDIT OF GRANTS THAT HAVE BEEN MADE.			

PLEASE COMPLETE THIS BOX. YOUR APPLICATION WILL NOT BE CONSIDERED IF LEFT EMPTY				
Have you applied to The Duchy of Lancaster Benevolent Fund before?	YES/NO			
If so when?				
Was your application successful?	YES/NO			
If yes, how much were you awarded?				
Please give details of what you did with the money				
How did this benefit residents of Greater Manchester?				
Does your organisation have a King's Award for Voluntary Services?	YES/NO			
If not, you may wish to look at <u>The King's Award for Voluntary Service - official website (dcms.gov.uk)</u>				

2. OBJECTIVES OF ORGANISATION
Please summarise briefly the purpose and objectives of your organisation

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3. DETAILS OF GRANT REQUESTED

Amount requested				
Please note that grants are usually in the range £250 to £2000				
Cheque made payable to				
4. PURPOSE FOR WHICH REQUIRED Please answer the following questions in the spaces provided below:-				
(a) What is the grant requested for?				
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•••••••••••••••••••••••••••••••••••••••				

(b) Please provide details of other activities you have undertaken to raise funds for this project.
(c) Please supply details of the costs of the items for which you are requesting funding
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What is the latest annual income and expenditure of your organisation/group?

INCOME	EXPENDITURE	SURPLUS/DEFICIT		
How did you learn about the Duchy of Lancaster Benevolent Fund?				
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Please return electronically to the following email: office@gmlo.org